

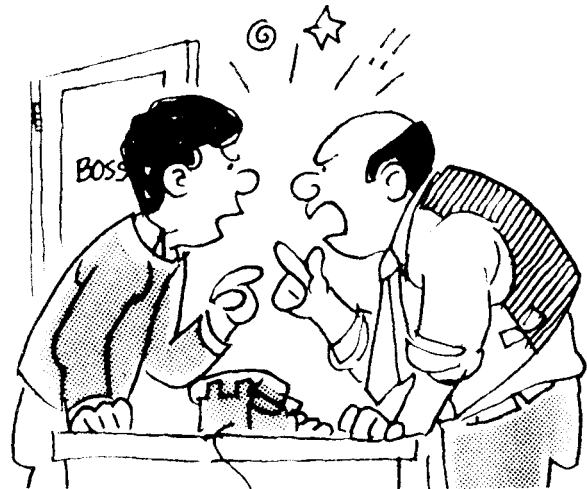
First Weeks of Work

During the first few weeks of your job, you will have many questions. How you react to the questions will be important to your success. To help you prepare for these first few weeks, let us look at some important questions and some possible answers. Some questions might be, "Who is the real boss?" "That person is cute. Should I go out with him or her?" "Some people say slow down and others say speed up. Who should I listen to?" "Nobody ever explains just what they want done, but somehow they expect me to do it. What should I do?" Just about all of us have had questions like these.

In almost every job, there are three possible problem areas:

1. The boss
2. Fellow workers
3. The job itself

Let's look at these areas.



The Boss

The boss is a person who can hire you and who can fire you.

It is important, right from the start, to find out who is the real boss. If you were hired through the personnel office, you may never have met your boss. Check to see if there is more than one, and, if so, how many and what each expects of you. You may have to find out the answers to